# **Bicycle General Inspection Checklist – Every Ride**

**Note:** This checklist may not be exhaustive, and is intended to be edited for specifics and operational needs.

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| **Bike Checklist – Every Ride** |
| Bike inspected: |
| Inspector(s) name(s): | Date: |
| **General** | **Y** | **N** | **N/A** |
| Check tire pressure & add air if needed |[ ] [ ] [ ]
| Check the tire tread for wear and embedded debris that could cause a flat |[ ] [ ] [ ]
| Check that the wheel quick releases are tight and that the wheels are secure |[ ] [ ] [ ]
| Spin wheels looking for wobbles, which indicate you should have your wheel trued |[ ] [ ] [ ]
| Squeeze brakes to make sure they're grabbing and check to see that the brake pads are in good condition and that they strike the rims (not the tires) |[ ] [ ] [ ]
| Check chain & add lube if it looks dry |[ ] [ ] [ ]
| Check that the front and back lights are working |[ ] [ ] [ ]
| **Inspection Notes**  |
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# **Bicycle General Inspection Checklist – End of Month**

**Note:** This checklist may not be exhaustive, and is intended to be edited for specifics and operational needs.

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| **Bike Checklist – End of Month** |
| Bike inspected: |
| Inspector(s) name(s): | Date: |
| **General** | **Y** | **N** | **N/A** |
| Clean the bike with a rag if dirty, and inspect the frame and components for signs of wear such as cracks |[ ] [ ] [ ]
| Wipe the chain and cassette cogs clean with a rag and degreaser, and re-lube |[ ] [ ] [ ]
| Check the wheels for loose spokes |[ ] [ ] [ ]
| Test with a wrench, the tightness of the: crank arms, pedals, chainring bolts, seat bolt, seatpost bolt, stem bolts, handlebar bolts and all accessory mounting bolts/screws |[ ] [ ] [ ]
| Lube the brake, derailleur and clipless-pedal pivot points |[ ] [ ] [ ]
| Lube the cables to prevent binding and check the cables for fraying and rusting and replace if necessary |[ ] [ ] [ ]
| Check clipless pedals and cleats for loose screws/bolts |[ ] [ ] [ ]
| Maintain and lube your suspension components according to the advice in the owner's manual |[ ] [ ] [ ]
| **Inspection Notes**  |
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# **Bicycle General Inspection Checklist – Six Months**

**Note:** This checklist may not be exhaustive, and is intended to be edited for specifics and operational needs.

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| **Bike Checklist – Six Months (<> 2500 km)** |
| Bike inspected: |
| Inspector(s) name(s): | Date: |
| **General** | **Y** | **N** | **N/A** |
| Clean and wax the frame to protect the paint/finish; once it's clean, inspect the frame and fork for any cracks or damage |[ ] [ ] [ ]
| Check and replace tires if needed; also check your spare tube and patch kit to make sure the spare holds air and the kit has glue & patches |[ ] [ ] [ ]
| Check the hubs, bottom bracket, headset; adjust and/or overhaul as needed |[ ] [ ] [ ]
| Check all cables and housings for fraying, breaks, rust and corrosion and replace if necessary |[ ] [ ] [ ]
| Check for worn brake pads and replace if needed; replace worn handlebar tape or grips |[ ] [ ] [ ]
| Check for chain, cassette cog and chainring wear and replace worn parts as required |[ ] [ ] [ ]
| Clean the drivetrain (chain, chainrings, cassette, front and rear derailleurs) |[ ] [ ] [ ]
| Maintain and lube your suspension components according to the advice in the owner's manual |[ ] [ ] [ ]
| **Inspection Notes**  |
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# **Bicycle General Inspection Checklist – Annual**

**Note:** This checklist may not be exhaustive, and is intended to be edited for specifics and operational needs.

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| **Bike Checklist – Annual (<> 6000 km)** |
| Bike inspected: |
| Inspector(s) name(s): | Date: |
| **General** | **Y** | **N** | **N/A** |
| Check all bearing systems (hubs, bottom bracket, headset and pedals); adjust and/or overhaul as needed |[ ] [ ] [ ]
| Check all cables and housings for fraying, breaks, rust and corrosion and replace if necessary |[ ] [ ] [ ]
| Replace brake pads, rubber brake hoods and handlebar tape if necessary |[ ] [ ] [ ]
| Clean and check wheels carefully for signs of wear such as worn sidewalls (braking surface) or cracks at the spoke nipples |[ ] [ ] [ ]
| Check the hubs, bottom bracket, headset; adjust and/or overhaul as needed |[ ] [ ] [ ]
| Overhaul the pedals to check the bearings and add fresh grease; if you're using toe straps, check them for wear and replace if needed |[ ] [ ] [ ]
| Maintain and lube your suspension components according to the advice in the owner's manual |[ ] [ ] [ ]
| Lube your frame and home pump |[ ] [ ] [ ]
| **Inspection Notes**  |
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