COVID-19 Safety Plan
Field Trip and Field Research Activities
Effective at Step 3 of BC Restart Plan

Note: At the start of Step 4 of the BC Restart Plan, UBC will transition to a communicable disease plan.

Scope
UBC is committed to providing a healthy and safe environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver field trip and field research activities. Field trip and field research organizers are required to complete a field work safety plan in addition to implementing these COVID-19 safety requirements. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

This plan applies to local and domestic (within Canada) destinations only. Faculty/Departmental formal approval processes must be followed for those planning field trips outside of Canada. Contact ready.ubc@ubc.ca for more guidance.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC.

This plan has been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plan.

Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home...
when sick, following handwashing and hygiene etiquette and following public health orders and
guidelines both on and off campus.

It is up to each one of us to do our part, but it is our collective efforts that will make the difference.

**UBC COVID-19 Rules**

COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all
members of the campus community, including:

- Completing Daily Health Assessments - required of everyone prior to engaging in field activities
- COVID-19 training - [UBC Go Forward COVID-19 Safety Planning Training](#) required of employees
- Wearing non-medical masks - non-medical masks are required when inside buildings in areas
  where services to the public are provided or areas that the public or students are permitted to
  access including, for example, lobbies, hallways, stairwells, elevators, classrooms and teaching
  laboratories unless:
  
  i. you are the sole occupant of an enclosed room; or
  
  ii. one of the exceptions outlined in Attachment “A” of the [COVID-19 Campus Rules](#) apply;

- Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation
  requirements

For further information and complete list of rules, visit [COVID-19 Campus Rules](#). Frequently asked
questions about COVID-19 protocols at UBC can be found [here](#).

**Infection Control in Field Trips and Field Research Activities**

Although the expected occupancy of field trips and field research activities is consistent with pre-COVID-
19 levels, there are several controls that are being applied within these activities in order to reduce the
risk of COVID-19 transmission.

**Remote Working**

Faculty and staff are required to follow remote working guidance of their Faculty/Department/Unit.

**Cleaning and Hygiene**

Everyone is encouraged to wipe down their own work surfaces and common equipment regularly. Shared
areas must have a regular cleaning schedule.

**Respiratory Etiquette and Hand Hygiene**

Participants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue
or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and
warm water for at least 20 seconds or make use of hand sanitizer stations. While organizers should
provide hand sanitizer, everyone is encouraged to also carry their own hand sanitizer.

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Signage
All participants are required to follow site-specific signage at all times.

Managing Contacts and Limiting Close Interactions
Students, faculty and staff are encouraged to limit the number of close sustained contacts with individuals outside of their field trip or field research activity, which includes avoiding situations where individuals congregate in shared areas. For field trips that require the activity to be indoors (e.g. museum), participants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

Scheduling
Faculties/Departments/Units are required to maintain schedules of on-site students, faculty and staff to support Public Health contact tracing efforts.

Additional Resources and Support
To support and enhance the health and wellbeing of all students, UBC offers a variety of health resources available to the campus community. Visit the Students Services website for further information.

To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
This Safety Plan will be posted on Safety & Risk Services’ website and the UBC Safe Vancouver App. Links to the plan should be included in communication to all participants. This plan should be printed and available on-site.

Monitoring and Continual improvement
Designated site supervisors will collaborate with Joint Occupational Health and Safety Committees and Local Safety Teams to perform on-site reviews. Site reviews may be done remotely for Field Trip and Field Research activities.

Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where faculty or staff are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. For further information and strategies, review the Respectful Engagement guidance document.

Safety Concerns
Any concerns or questions should be initially sent to your direct supervisor. If unresolved, contact your Joint Occupational Health and Safety Committee representative or ready.ubc@ubc.ca.